

KidSight Outreach Vision Screening Protocols – 2021/2022 School Year

I. Updated Consent Forms

- a. Please use the most recent version of the KidSight Outreach consent forms.
 - i. June 2021 is the current consent form.
 1. *This form includes an email contact option which has greatly increased our follow-up productivity.*
 2. *This form also directs parents to contact our website for questions and referral information.*
 - ii. English, Spanish, & Arabic forms are available for your convenience.
 - iii. To request consent forms, email Arthur Wilhoite - arthurwilhoite@tnlions.com
 - iv. Or visit our website to download them as well - www.tennesseelionscharities.org/consentforms
- b. Please ensure that each child's consent form has been signed before screening.
- c. We cannot process consent forms which are missing signatures.

II. Increased Safety Measures

- a. All screeners, regardless of vaccination status, must adhere to the following guidelines. We encourage our screeners to take extra precautions to ensure their safety and the safety of the children we screen.
 - i. **As new COVID-19 variants continue to emerge, screening teams must wear masks during screenings, regardless of vaccination status.**
 1. **Our staff will keep screeners aware of any changes throughout the year.**
 - ii. As always, there should be no contact between you and the children you screen.
 1. Place stickers on a table for the children to retrieve after their screening.
 - iii. Screeners should work with school staff to find a screening method that ensures the safety of everyone involved.
- b. Plusoptix has recommended these additional precautions:
 - i. Screening outside under an overhang/portico.
 - ii. Screening through an acrylic sneeze guard
 - iii. If more than one person uses an instrument during a screening, wear gloves and disinfect the instrument between uses.
 - ❖ **Recommended by PlusoptiX:**
 - Bacillol 30 Tissues
 - Clorox Healthcare Bleach Wipes
 - Teccare Control Tissues

III. KidSight Outreach Cover Sheet

- a. Ensure that email addresses have been provided for the contact at the screening site and the Lions Club contact.
 - i. Sending results back via email is a cost saving measure and greatly increases our rate of turnaround.
 - ii. Being able to reach the screening site contact also immensely helpful to our follow-up efforts for referred children.
- b. Only one club should be listed on the cover sheet.
 - i. The KSO cover sheet is how we track all of the KidSight Outreach data per club.
 - ii. If two clubs work together on a screening, please divide the screenings by club prior to sending the consent forms to our KidSight Outreach offices.
 - iii. This is the only way to ensure that your club receives proper credit in our reports and in LCI's KidSight USA database.

IV. Mail Screenings to KidSight Outreach Offices

- a. Please mail all KidSight Outreach screenings to our offices at Tennessee Lions Charities, Inc.

Tennessee Lions Charities, Inc.
505 Fesslers Lane
Nashville, TN 37210
- b. Please send in the consent forms, attached results, and cover sheet from your screenings within a week after the screening date. Our staff processes and returns screening results in a timely manner. The faster that results are sent to our offices the faster they are returned to the screening site.

V. Screening Instrument Printouts

- a. **If a child is uncooperative or refuses to focus on the camera, do not print a result.**
 - i. Write “uncooperative” on the form instead. We will treat the lack of cooperation as an unreadable result.
- b. **Attach a result printout to every consent form when the child is cooperative.**
 - i. If a child is cooperative and focuses on the camera, but no measurable result is found after three attempts, still attach a printout – preferably multiple examples of no measurable result (2-3).
 - ii. We cannot assume the liability of passing or referring a child without a printout attached to the consent form.
 - iii. Consent forms without an attached printout will be marked **UNREADABLE.**
- c. **Please ensure that the results have printed fully before attaching the printout.**
 - i. Result labels not fully printed will be marked UNREADABLE.

VI. Screening Instrument Settings

- a. Please ensure that your screening instrument is set to the appropriate age group and referral criteria – ROC4 for PlusoptiX vision screeners.

VII. What Constitutes an Unreadable Result?

- a. Consent forms without a result print out.
- b. Incomplete printouts.
- c. Handwritten results.
- d. Indications that the child is uncooperative.

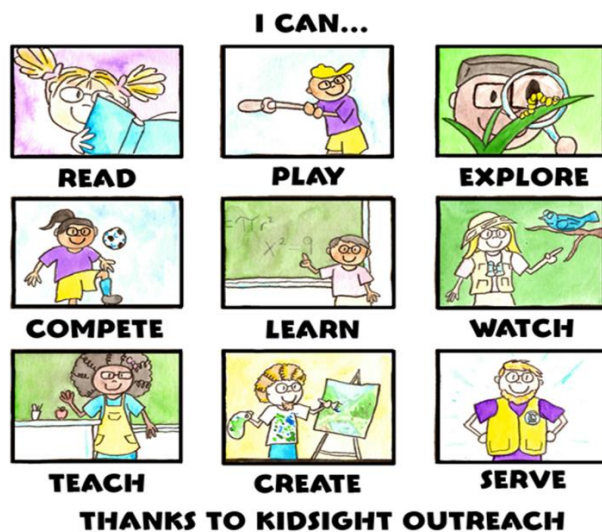
VIII. Children Older than 72 Months or Under 12 months

- a. Our program is designed for children within the age range of 12 months to 72 months.
- b. We have received funding based on these parameters. As a result, only children within that age range can be counted in our official numbers.
- c. Children outside of our age range that are screened will still be processed and still receive the full benefits of the KidSight Outreach program. However, they cannot be credited to our official totals.
- d. **Children outside of our age range should be the exception, not the rule.**
 - i. We cannot devote time and resources to screenings that consist mostly of children more than two years beyond the KidSight Outreach parameters of 12-72 months. The results from screenings held for elementary grades beyond kindergarten (1st – 6th grade), middle schools, and high schools should not be sent to KidSight Outreach offices. These educational levels do not fall within the mission of our KidSight Outreach vision screening program.

Please direct any questions or requests for screening materials – coversheets, consent forms, & stickers to staff at Tennessee Lions Charities, Inc.

Contact Name:	Lynn Wilhoite Executive Director	Arthur Wilhoite Director of KidSight Operations	Cindi Holton Program Coordinator
Email:	lynn_md12hq@tnlions.com	arthurwilhoite@tnlions.com	cholton@tnlions.com
Phone:	(615) 690-8644 ext. 223	(615) 690-8644 ext. 222	(615) 690-8644 ext. 221

Thanks to over two decades of hard work by the Lions of Tennessee, hundreds of thousands of children have started their lives without potential vision problems going unnoticed.



More than 645,000 children have participated in our KidSight Outreach vision screening program. The preschoolers we are screening this year can learn to read and play thanks to the early detection of potential vision problems. Teenagers that were screened a decade ago are competing at higher levels and advancing in school. The young adults who participated in our program more than twenty years ago are now parents themselves, teaching our current participants, and some have joined the Lions Club and work with our screening program because of the example our KidSight Outreach screeners set for them early on.

Your support helps Tennessee Lions Charities provide free vision screenings and follow-ups to children in Tennessee. The average cost of screening a child is \$5.75, a small price to pay to ensure that a child can begin their education without a vision problem going unnoticed. We ask for your support and encourage your involvement.

www.TennesseeLionsCharities.org

